

Emergency Telephone Service Committee
Rules for Challenges and Appeals to the Dispatcher Training Fund Distribution Process

The Emergency Telephone Service Committee (ETSC) has established the following rules to challenge or appeal the Dispatcher Training Fund Distribution process:

1. A PSAP (Public Safety Answering Point) with **questions** in regard to the Dispatcher Training Fund Distribution process should direct those questions to the State 9-1-1 Administrator's Office.
2. **Questions** that cannot be answered or resolved through the State 9-1-1 Administrator's Office will be directed to the ETSC Dispatcher Training Subcommittee at their next meeting.
3. **Challenges** to the Dispatcher Training Fund Distribution process may be brought directly to the Dispatcher Training Subcommittee. Although not mandatory, it is recommended that a representative from the PSAP challenging the process appear before the subcommittee in person. Advance notice and supporting information shall be provided to the State 9-1-1 Administration office within a minimum of 5 business days in advance of the subcommittee meeting.
4. If the party posing the **question** or making the **challenge** desires to appeal the Dispatcher Training Subcommittee's decision, an appeal of the issue may be brought before the entire ETSC. Appeals on fund distribution will be heard at the next regularly scheduled ETSC meeting. Advance notice of the appeal shall be made within a minimum of 5 business days prior to the ETSC meeting. Any relative documentation shall be provided at that time. A representative for the PSAP shall appear before the committee.
5. The ETSC will review the appeal and rule accordingly by its next regular quarterly meeting.

Emergency Telephone Service Committee
6/21/2005